Jefferson County Solid Waste Committee

Jefferson County Courthouse 311 S. Center Avenue, Room 205 Jefferson, WI 53549 Agenda August 3, 2021 – 8:30 a.m.

Members: Dick Schultz, Greg David, Jeff Johns, Anita Martin and Jeff Smith

Staff: Caitlin McAleavey, Matt Zangl

Place: Room 205 of the Jefferson County Courthouse, 311 S. Center Ave., Jefferson, WI <u>Or</u> Via Zoom Videoconference.

Register and Join Meeting via Zoom: https://zoom.us/meeting/register/tJUqcO2 qqDMjE9QtCa6J2E56uD7KNYKfUDUV

Meeting ID: 917 7426 8990 Passcode: Waste

- 1. Call to Order
- 2. Roll Call (Establish a Quorum)
- 3. Certification of Compliance with the Open Meetings Law
- 4. Approval of the Agenda
- 5. Public Comment (Not to exceed 15 minutes Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
- 6. Approval of Minutes February 23rd and June 1st, 2021
- 7. Communications
- 8. Discussion on Jefferson County Fair July 7-11th, 2021
- 9. Discussion on visit to John's Disposal Municipal Recycling Facility July 26th, 2021
- 10. Discussion on upcoming Drug Take Back events August 16th and 19th, 2021
- 11. Discussion on fall recycling events
 - a. Electronics/appliance recycling and bike drive: September 2nd, 2021
 - b. Watertown Clean Sweep: Friday, September 17th and Saturday, September 18th, 2021
 - c. Whitewater Clean Sweep: Friday, October 1st, 2021
- 12. Discussion on Financial Report
- 13. Discussion and Possible Action on 2022 Budget
- 14. Discussion and Possible Action on Future Projects
- 15. Discussion on Creating Educational Tour Program for Residents
- 16. Discussion on Air Quality
- 17. Update from Veolia
- 18. Update from Refrigerant Depot
- 19. Update from the City of Watertown
- 20. Update from the Town of Ixonia
- 21. Update from Deer Track Park Landfill
- 22. Upcoming Meeting Dates and Possible Agenda Items
 - a. Upcoming meeting: Tuesday, October 5th, 8:30AM
- 23. Adjourn

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Jefferson County Solid Waste Committee

Jefferson County Courthouse 311 S. Center Avenue, Room 205 Jefferson, WI 53549 Minutes February 23, 2021 - 10:00 a.m.

 Members:
 Dick Schultz, Greg David, Jeff Johns, Anita Martin and Jeff Smith

 Staff:
 Caitlin McAleavey, Matt Zangl

 Place:
 Room 205 of the Jefferson County Courthouse, 311 S. Center Ave., Jefferson, WI

 Or
 Via Zoom Videoconference.

https://zoom.us/meeting/register/tJUqcO2 gqDMjE9QtCa6J2E56uD7KNYKfUDUV

1. Call to Order Chairman Schultz called meeting to order at 10:03AM.

Meeting ID: 917 7426 8990 Passcode: Waste

Register and Join Meeting via Zoom:

2. Roll Call (Establish a Quorum)

Solid Waste Members present in person were Dick Schultz and Jeff Johns. Members present via Zoom were Anita Martin, Greg David and Jeff Smith. Staff members present in person were Caitlin McAleavey, Matt Zangl, and Brett Scherer.

3. Certification of Compliance with the Open Meetings Law Zangl certified Certification of Compliance with Open Meetings Law.

4. Approval of the Agenda

Schultz approved agenda. No objections.

 Public Comment (Not to exceed 15 minutes – Members of the public who wish to address the Committee on specific agenda items must register their request at this time) No Public comments were made.

6. Approval of Minutes – November 24, 2020

Motion made by Johns, seconded by Martin to approve November 24, 2020 minutes. **Motion carried 4-0.**

7. Communications

Zangl stated Chairman Schultz had to leave at 10AM for a vaccination.

8. New employee introduction – Caitlin McAleavey, Clean Sweep Coordinator McAleavey briefly introduced herself to the committee.

9. Discussion on the 2021 Solid Waste Budget and 2020 Carryover

Martin asked what dollar amount was carried over from last year. Zangl replied the carryover was approximately \$240,000-250,000. Zangl stated he did not want to spend this all in one year, but leave a healthy reserve should a loss in revenue or grant funding occur. Martin asked what amount could be allocated for special projects for the year. Zangl replied he did not have a specific amount in mind but project proposals should be discussed by the committee.

10. Discussion and Possible Action on creating a Permanent Drop Off Site in Jefferson County Zangl stated internal staff discussion has been happening on this idea. Possible locations were discussed.

11. Discussion and Possible Action on 2021 Projects and Events

- a. Electronic and Appliance Recycling:
 - i. Saturday, March 27, 2021 (Jefferson County Fair Park)
 - ii. Thursday, September 2, 2021 (Jefferson County Fair Park)
- b. Clean Sweep Events:
 - i. Friday, April 9 & Saturday, April 10, 2021 (Jefferson County Fair Park, includes tires)
 - ii. Friday, Sept 17 & Saturday Sept 18, 2021 (Watertown Street Department)
 - iii. Friday, October 1, 2021 (Whitewater Public Works)
- c. Other Events
 - i. Jefferson County Fair (July 7-11, 2021)
 - ii. Dairy Breakfast (May 22, 2021)

McAleavey reviewed the above dates and Zangl stated if the committee had other events to add to the calendar to let staff know. Mariana Rosado from Refrigerant Depot stated Walworth County's interest in joining Jefferson County's events. Scherer stated in a typical year Jefferson County has three electronics/appliance recycling events, however because of scheduling issues due to Covid, there are only two scheduled this year. Ideas of where an additional event in partnership with Walworth County could occur were discussed. Chairman Schultz asked if any committee members were opposed to the idea of an additional event. None opposed. More locations and dates were discussed.

12. Update from Veolia

Al Kountz stated is there a new contact for Clean Sweep – Zach Davis. Possible tour options were discussed.

13. Update from Refrigerant Depot

Mariana Rosado confirmed the two 2021 electronics/appliance recycling dates scheduled with the county.

14. Update from the City of Watertown

No updates were given.

15. Update from the Town of Ixonia

Lee Schmeckpeper stated the Ixonia Transfer station had a very successful 2020 year. Vic Karaliunas asked if the county had received Ixonia's annual Clean Sweep donation. Zangl stated the county did receive it.

16. Update from Deer Track Park Landfill

No updates were given.

17. Discussion on Drug Take Back Program

McAleavey stated she was working with Jefferson County Public Health on possible drug take back events later in the year. McAleavey highlighted the new advertisement for the drug take back boxes on 40,000 Hometown Pharmacy prescription bags. Drug Take Back Day is April 24, 2021. Chairman Schultz mentioned he was interested in writing to local newspapers to continue to bring awareness to the program.

18. Discussion and Possible Action on Solid Waste/Clean Sweep Website Update

McAleavey stated she would like to revamp the website and add more resources for residents.

19. Discussion on Air Quality

Martin reviewed possible air monitors that could be installed and maintained in Jefferson County, specifically the PurpleAir monitors. The DNR has a correction factor for these monitors due to increased citizen use. Martin stated her desire for the county to obtain 1-2 monitors. Johns asked where the monitors would be located. Martin stated a variety of locations. Chairman Schultz asked if the monitors were portable. Martin stated they are portable but require electricity and a Wi-Fi connection. David seconded his support for purchasing air monitors. Staff will look into feasibility, especially related to cost, Wi-Fi connection, and regular maintenance with Martin's assistance.

20. Upcoming Meeting Dates and Possible Agenda Items

- a. Upcoming meeting: Tuesday, April 6th at 8:30AM
- b. Committee purchasing lids for previously purchased garbage lids for Parks Department
- c. Used mulch and water softener bag collection at future Clean Sweep

21. Adjourn

Johns motioned to adjourn, seconded by Smith. Motion carried 5-0.

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Jefferson County Solid Waste Committee

Jefferson County Courthouse 311 S. Center Avenue, Room 205 Jefferson, WI 53549 Minutes June 1, 2021 – 10:30 a.m.

Members: Staff:

Dick Schultz, Greg David, Jeff Johns, Anita Martin and Jeff Smith Caitlin McAleavey, Matt Zangl

Place: Room 205 of the Jefferson County Courthouse, 311 S. Center Ave., Jefferson, WI Or Via Zoom Videoconference.

> Register and Join Meeting via Zoom: https://zoom.us/meeting/register/tJUqcO2 gqDMjE9QtCa6J2E56uD7KNYKfUDUV

Meeting ID: 917 7426 8990 Passcode: Waste

1. Call to Order

Chairman Schultz called the meeting to order at 10:31AM.

2. Roll Call (Establish a Quorum)

Solid Waste Members present in person were Dick Schultz, Anita Martin, Jeff Smith, and Jeff Johns. Member Greg David was present via Zoom. Staff members present in person were Caitlin McAleavey and Matt Zangl.

3. Certification of Compliance with the Open Meetings Law

McAleavey certified Certification of Compliance with Open Meetings Law.

4. Approval of the Agenda

Schultz approved agenda. No objections.

5. Public Comment (Not to exceed 15 minutes – Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
 No Public comments were made.

6. Approval of Minutes – April 6, 2021

Motion to approve minutes from April 6, 2021 meeting by Johns, and seconded by Smith. Passed 5-0.

7. Communications

No communications stated.

8. Recap of Clean Sweep Event – Friday, April 9 & Saturday, April 10, 2021

McAleavey provided a recap of the Clean Sweep from April. A handout of data collected from the event was provided and referenced to.

9. Recap of Drug Take Back Event - Saturday, April 24, 2021

McAleavey stated that Jefferson County police stations brought 2,167 pounds of drugs to the spring take back event. Martin asked how many veterinarians took advantage of the take back event. McAleavey stated she did not have this information yet but would request it from DOJ. Smith asked if we have another event scheduled. McAleavey stated there will be another event in the fall scheduled by DOJ.

10. Discussion on Committee Member Sign Up for Jefferson County Fair – July 7-11, 2021

McAleavey asked committee members what their interest and availability would be for possibly staffing a Solid Waste booth at the fair. McAleavey stated she wanted to create a thorough recycling guide for residents based on where they live and who they have for a waste hauler. Smith stated that Sustain Jefferson has started a similar project and McAleavey should reach out. McAleavey will notify committee members on what kind of presence Solid Waste will have at the fair.

11. Discussion on Financial Report

No updates on financial report.

12. Discussion on State Funding Applications Submitted

McAleavey stated state funding request has been submitted.

13. Discussion and Possible Action on Future Projects

McAleavey stated she has several larger projects she would like to take on such as website renovations, creating a repair/refurbish program with high school shop classes, creating a recycling guide and an educational campaign on Facebook for residents, and utilizing the UW Extension Master Gardeners composing program. Johns mentioned a bicycle repair program. Smith stated Ixonia Transfer Station gives the bikes they collect to workingbikes.org. Martin stated she would like to have an air quality event or booth somewhere to spread the word on air quality information and resources.

14. Discussion on Scheduling Educational Tour at Local Facility

McAleavey asked the committee if there are locations they'd like to tour. Johns stated the John's Disposal Material Recovery Facility in Whitewater was of interest.

15. Discussion on creating a Permanent Drop Off Site in Jefferson County

McAleavey stated this is still a work in progress, and there is money in the budget for fencing and security cameras if needed. The Parks Department has offered two parking lots that could work if we cannot partner with an existing facility.

16. Update from Veolia

No update at this time.

17. Update from Refrigerant Depot

No updates were provided.

18. Update from the City of Watertown No updates were provided.

19. Update from the Town of Ixonia No updates were provided.

20. Update from Deer Track Park Landfill

The landfill has been adding and renovating gas wells, as well as finishing up the addition of a new 6.1 acre cell for the landfill. Estimated construction end date is July 2021. Volumes have been flat for most of the year but construction season will increase volumes. The landfill has an estimated site life of 12-15 years.

21. Upcoming Meeting Dates and Possible Agenda Items

a. Upcoming meeting: Tuesday, August 3rd, 8:30AM

Schultz stated Martin would like to add an Air Quality Discussion to the upcoming meeting. Johns stated he would like to receive follow ups on current projects.

22. Adjourn

Motion to adjourn at 11:12 by Smith, seconded by Johns. Passed 5-0.

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Do you have unwanted electronics/appliances or hazardous household waste to get rid of?

Electronics/Appliance/Lawn Equipment Recycling:

Thursday, September 2nd 4:00 – 6:00PM

Certain fees apply for TVs and monitors (cash only)

Other items free to recycle!

at Jefferson Fair Park, 503 N. Jackson Avenue, Jefferson

NEW: Bring your old and unwanted bikes to this event to be donated to Dream Bikes, a non-profit organization that refurbishes bicycles and returns them to the community.

<u>Clean Sweep – Hazardous Waste:</u>

Friday, September 17th 3:00-5:30PM

Saturday, September 18th 8:00–10:00AM

Preregistration is required! Call Caitlin at 920-674-7430

\$10 fee per car (cash only)

at Watertown Street Dept., 811 S. First Street, Watertown

BIKE DRIVE!

Have an unwanted or slightly damaged bicycle you no longer need?

Donate it to Dream Bikes, a non-profit organization that fixes up bicycles and redistributes them to low income communities.

Bring your bicycle (any size) to Jefferson County's next electronics/appliance recycling event:

Thursday, September 2nd from 4:00–6:00 p.m.

Located at Jefferson Fair Park 503 N. Jackson Avenue, Jefferson, WI

All donations are tax deductible.

Questions? Call 920-674-7430



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Jefferson County YTD 2021					PAGE 1 glflxrpt		
ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
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FROM 2021 01 TO 2021 12

ACCOUNTS FOR: 100 General Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
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07/26/2021 13:08 Mattz		Jefferson County NEXT YEAR BUDGET	HISTORICAL COM	PARISON				P bgnyrpt
PROJECTION: 2022	2022 Budget						FOR P	BRIOD 99
ACCOUNTS FOR:								
General Fund 12902 591519 12902 594813 12902 594950 12902 699700 12902 699800 12902 699999	Oth Ins Cap Office Oper Res Res Oper Res Cap Budget FB	PRIOR FY3 ACTUALS 150.71 .00 .00 .00 .00 .00	PRIOR FY2 ACTUALS 228.54 .00 .00 .00 .00 .00	LAST FY1 ACTUALS 114.06 .00 .00 .00 .00	CY ACTUALS 201.41 .00 .00 .00 .00	CY REV BUDGET 203.37 .00 246,156.92 -250,775.82 .00 .00	PROJECTION LEVEL 3 238.21 .00 .00 .00 .00 .00	
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